Northeastern
Catholic District
SCHOOL BOARD

DELEGATION OF AUTHORITY

DELEGATION OF AUTHORITY TO:

i) Receive reports from Board employees and transportation providers about serious incidents for which suspensions or a recommendation to expel might be made and communicating this information to a school administrator at the earliest opportunity; decisions regarding suspension or recommendations regarding expulsion do not fall within your delegated authority;

ii) Conduct investigations to determine the nature of an incident, and in particular whether or not the incident is one for which a suspension or expulsion might be imposed;

iii) Report incidents for which a suspension or expulsion might be imposed to an administrator at the earliest opportunity;

iv) Provide information to a parent/guardian of a pupil about an incident causing the pupil harm, provided that the pupil is not an adult and that you are not of the opinion that reporting the information might put the pupil at risk of harm and/or not be in the pupil's best interest;

v) Implement progressive discipline measures following the investigation of an incident that does not require consideration of a suspension or expulsion as a consequence;

vi) Contact the police in an emergency or in the event of an incident requiring police involvement in accordance with the Police and School Response Protocol.

Date	Name of Teacher in Charge	Teacher Initials	Principal Initials

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